

2019

THE
REVIEWED ELECTORAL
GUIDELINES
OF
NIGERIAN INSTITUTION OF
SURVEYORS
OSUN STATE BRANCH
JUNE, 2019

S/NO	DESCRIPTION	ACTION
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1.0	<p><u>PREAMBLE</u></p> <p>The amendments to the election guidelines of NIS, Osun State branch of July 2015 and June 2017, now reviewed this June, 2019 as follows:</p>	
2.0	<p><u>OFFICES/ POSTS TO BE CONTESTED FOR</u></p> <p>2.01 – Chairman</p> <p>2.02 – Vice Chairman</p> <p>2.03 – Secretary</p> <p>2.04 – Assistant Secretary</p> <p>2.05 – Treasurer</p> <p>2.06 – Financial Secretary</p> <p>2.07 – Publicity Secretary</p> <p>2.08 – Welfare Secretary</p> <p>2.09 – Internal Auditor</p> <p>2. 10- Council Representative</p>	
3.0	<p><u>BASIC REQUIREMENTS FOR POSTS /OFFICES</u></p> <p><u>CHAIRMAN</u></p> <p><i>Eligible candidates shall be:</i></p>	
3.01	<p>(a) An active Corporate Financial Member (Fellow, Member)</p> <p>(b) A person with a minimum of 5 years of continuous membership in the state branch.</p> <p>(c) Have previously held a post in the state executive for at least two terms.</p> <p>(d) Of good and sound health.</p>	
3.02	<p><u>VICE CHAIRMAN</u></p> <p><i>Eligible candidates shall be:</i></p> <p>a.)a corporate member of the Institution with continuous membership of at least five years in the state branch.</p>	
3.03	<p><u>SECRETARY</u></p> <p><i>Eligible candidates shall be:</i></p> <p>a.)a corporate member of the Institution with continuous membership of at least three years in the state branch.</p>	
3.04	<p><u>ASSISTANT SECRETARY</u></p> <p><i>Eligible candidates shall be:</i></p> <p>a.)A corporate member of the Institution with continuous membership of at least three years in the state branch.</p>	
3.05	<p><u>TREASURER</u></p> <p><i>Eligible candidates shall be:</i></p> <p>a.)a corporate member of the Institution with continuous membership of at least three years in the state branch, adjudged suitable with evidence of previous experience</p>	

	in fiscal management (if any).	
	<u>FINANACIAL SECRETARY</u>	
	<i>Eligible candidates shall be:</i>	
3.06	a.)a corporate member of the Institution with continuous membership of at least two years in the state branch, adjudged suitable of organizing and preparing a proper fiscal report with evidence of financial duties (if any).	
	<u>PUBLICITY SECRETARY</u>	
	<i>Eligible candidates shall be:</i>	
3.07	a.)a member adjudged suitable of promoting good public relations for the Institution.	
	<u>WELFARE SECRETARY</u>	
	<i>Eligible candidates shall be:</i>	
3.08	a.)a member adjudged suitable is eligible.	
	<u>INTERNAL AUDITOR</u>	
	<i>Eligible candidates shall be:</i>	
3.09	a.)a member with evidence of previous relevant experience (if any) is eligible.	
	<u>COUNCIL REPERESENTATIVE</u>	
	<i>Eligible candidates shall be:</i>	
3.10	a) a member who wishes to vie for the position of a Council Representative must have been a corporate member for at least five years (5yrs), and must have previously held a post in the state Executive Committee of the state branch for at least one term.	
	<u>ELECTION GUIDELINES</u>	
	<u>ELECTORAL COMMITTEE</u>	
4.0	A committee shall be inaugurated to oversee electoral duties and shall be called Electoral Committee. Five members of the state NIS shall be appointed as members of the committee, preferably drawn from subgroups of the state branch.	
4.01	The committee shall conduct election into offices (2.0 above) based on the following guidelines:	

	<p><u>ELECTION PROCEDURES AND MODE</u></p> <p>The voting procedure shall be by open <u>secret ballot</u>.</p> <p><u>ELECTION DATE</u></p> <p>Electoral Committee shall conduct an Election on the prescribed date not less than one (1) month before the expiry date of the incumbent Executive members.</p> <p><u>MODE OF NOMINATION AND APPLICATION</u></p> <p>a) Interested members shall indicate his/her interest by applying on a form designed by the Electoral Committee. Form must be collected and submitted to the Committee within the stipulated time.</p> <p>b) Application form of any intending candidate must be endorsed by two sponsors, who shall be active and financial members.</p> <p>c) Candidate and sponsors must be of good character and free of any criminal offence.</p> <p><u>ATTENDANCE</u></p> <p>Both the Contestants and the voters must meet up with 60% and 40% attendance respectively at general meetings since previous election.</p> <p><u>FINANCIAL STAND</u></p> <p>Both the Contestants and the voters must be up-to- date financially to the institution i.e. dues and levies.</p> <p><u>SCREENING AND PRESENTATION OF THE CANDIDATES</u></p> <p>a.) The Electoral Committee shall screen all candidates in accordance with the provision of this guideline.</p> <p>b.) Electoral Committee shall present the list of successful candidates at least fourteen days to the Election Day.</p> <p><u>OBJECTION TO THE CANDIDATURE</u></p> <p>Any objection or comments to any candidate's application shall be submitted to the Electoral Committee within a week after such candidate has been cleared to stand for election.</p> <p><u>MANIFESTO</u></p> <p>There shall be presentation of manifestoes by every candidate for five minutes each on the day of election, as may be approved by the Electoral Committee.</p>	
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<p>4.09</p> <p>4.10</p> <p>4.11</p> <p>4.12</p> <p>4.13</p>	<p><u>MODE OF CAMPAIGNING</u></p> <p>a) Candidates shall campaign personally or through registered agents.</p> <p>b) Candidates shall make direct phone call or through text messages via direct personal registered phone lines.</p> <p>c) No printable or customized outfit for campaign would be allowed or encouraged.</p> <p>d) No bulk SMS campaign</p> <p>e) No group campaign</p> <p><u>DISQUALIFICATION</u></p> <p>a.) Any candidate who fails to satisfy the prerequisite of the guideline stands disqualified</p> <p>b.) Any candidate who contravenes any provision of the election guidelines stands disqualified.</p> <p><u>APPEAL COMMITTEE</u></p> <p>a.) A person disqualified or who lost an election shall have the right of appeal.</p> <p>b.) There shall be appeal committee of three members.</p> <p>c.) The appeal, which shall be submitted within 5days to the appeal committee within five days of releasing the list of cleared candidates, shall be determined at least three days before the election.</p> <p>d.) The decision of appeal committee shall be on time.</p> <p><u>ELECTION TIME, VOTING AND DECLARATION</u></p> <p>a.) Voting and counting shall be done openly before the general house.</p> <p>b.) The Electoral Chairman, upon adequate resolution by all members of the committee, shall announce and declare members with highest votes elected.</p> <p><u>ISSUES OF TIES, DISQUALIFICATION OR WITHDRAWAL</u></p> <p>a.) Where two or more candidates tie, the candidates for any post, they shall re-</p>	
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4.14	<p>address the house and vote shall be recast by the eligible voters immediately.</p> <p>b.) If any candidate withdraws or is disqualified from the election, and such candidate is a sole contestant, the post shall be slated for bye election at a convenient time which the electoral committee shall approve.</p> <p><u>OBSERVERS</u></p> <p>The executive committee shall inform national executive committee to send observer to witness the election.</p> <p><u>PAYMENT</u></p> <p>Interested candidate shall pay administrative charges as advised by the electoral committee.</p>	
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ELECTION GUIDELINE COMMITTEE 2019 MEMBERS

Surv. H. M Ademilokun	=	Chairman
Surv. Bolatito S. Adewale	=	Secretary
Surv. R.O Sanusi	=	Member
Surv. Simeon Nagunnaja	=	Member
Mrs. Oyeleke Omolara	=	Member